

Material Transfer Agreement (MTA) Expediting Form for **RECEIVING** materials
The University of Texas Rio Grande Valley

Complete and send to the Office of Contracts & Industry Agreement (CIA) at
rcia@utrgv.edu

THIS FORM IS NOT AN MTA. INFORMATION PROVIDED WILL HELP CIA DEVELOP AN MTA.

Requestor Information:

Requesting UTRGV Scientist

Department and Room#

Email

Phone #

Materials Requested (MATERIAL)

Brief summary of the Research Project for the materials requested. Attach abstract or protocol (RESEARCH PROJECT)

Provider Information:

PROVIDER: Name of firm or institution providing MATERIAL

Contact

Title

E-mail

Phone #

Research Involves: check all that apply; the research project identified must have an approved study with a corresponding number for each of the activities checked in order for the university to accept the MTA:

Type of Study	YES	NO	Study Number	Approval Status
Animal Use				
Human Subjects				
Recombinant DNA				
Biohazardous Agents				

MATERIAL AND PROJECT INFORMATION:

CHECK ALL THAT APPLY

The materials will be provided for the purpose of product testing and evaluation (i.e. testing and expression system) for the providing organization.

The materials are a tool, kit, or instrument that will be used in the conduct of research.

The materials are a reagent.

Progeny, unmodified derivatives, or descendant copies will be made from the materials.

The materials will be modified or will be used to produce modified derivatives.

Other, Please explain in layman's Language:

Proposed time period for use and possession of Material:

Does the research plan involve the use of any proprietary material(s) from another firm, institution or colleague? If

If YES, what are the other material(s) and providers?

What source(s) of funding will be used to support the research plan?

Will you be making any modifications to the materials

If YES, how?

Do you intend to publish your findings?

If YES, are you willing to provide an advance copy of the paper to PROVIDER for review

Is the material patented or patent pending?

Is the material in clinical use?

Does the research plan relate to or include an invention disclosed to UTRGV?

If YES, Disclosure Date:

Do the Principal Investigators or other key investigators have significant financial interest or management interest in the provider company?

If YES, do you have an approved Conflict of Interest Management Plan in Place?

For more information call Research Compliance at (956)665-8991

Is there a commercial source for the material?

Is the Provider the only source for the material?

What is the likelihood of an invention resulting from the use of the material? (Please fully describe on an attached sheet)

Have you received the materials to date?

Is the transfer of MATERIAL part of a collaboration?

If YES, do you have a written agreement describing the collaboration?

Will any progeny or unmodified derivatives be produced?

Is material from human cell line(s)?

If YES, please provide documentation that the material is pathogen free.

Foreign Nationals: Is there any one in your lab who has access to the material or will be using the materials who is considered a Foreign National? (See definition below)

Definitions:

Modifications: Substance created by the REQUESTING SCIENTIST which contain/incorporate the MATERIAL

Progeny: Unmodified descendant from the MATERIAL, such as virus, cell from cell, or organism from organism.

Proprietary Material: Material, trade secrets, business data, or technical or scientific information that are owned, made, used or marketed by one having the exclusive legal right.

Unmodified Derivatives: Substances created by the REQUESTING SCIENTIST that constitute an unmodified functional subunit or product expressed by the MATERIAL. Some examples include: subclones of unmodified cell lines, purified or fractionated subsets of the MATERIAL, proteins expressed by DNA/RNA supplied by the PROVIDER, or monoclonal antibodies secreted by a hybridoma cell line.

Foreign National: Anyone who is not a legal permanent resident or citizen of the United States.

Requesting UTRGV Scientist Signature

Name:

Date:

I agree to comply with the terms of the Material Transfer Agreement and all applicable, statuses, regulations, guidelines and University policies.

CIA will obtain any needed internal UTRGV clearances pertinent to this transfer.