

Request Access to JobX


(For Supervisors)

1. Please click the link below to access the JobX login page.

https://utrgv.studentemployment.ngwebsolutions.com/utrgv_standardlogin.aspx

2. Click on the Home icon on the top left corner to access the home page.

The University of Texas
Rio Grande Valley

 Employees ▾ Supervisors and Administrators ▾



Attention!

You are required to log-in to use the system. Enter your username (email address) and password.

By logging-in I understand and acknowledge:

- Any unauthorized review, use, disclosure, or distribution of confidential information contained in this system is strictly prohibited.
- I agree to access and use information contained within this site for my employment duties only.
- Any misuse or unauthorized release of confidential information may be grounds for discipline or legal action.

Please Log In!

Email Address

Password


Login


[Forgot Password?](#)

[Employer - Create Account Request](#)

3. Click on the On-Campus Employers tile.

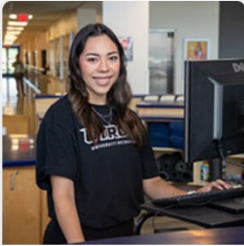
Welcome to UTRGV's Student Employment Portal






Applicants & Student Employees

- Search and apply for jobs
- Sign up for JobMail notifications about positions that interest you.
- Enter time and submit your timesheets




Non-Student Applicants

- Search and apply for jobs
- Sign up for JobMail notifications about positions that interest you.



On-Campus Employers

- Create and post jobs
- Review applications
- Hire students
- Manage timesheets
- Employment guidelines and required documents.




Off-Campus Employers


- Create and post jobs
- Review applications
- Non-profit community service agencies may submit an 'Interest Form' to participate in UTRGV Work Study Program

4. Click on [Request Access to Site](#) and fill out the form.

🏠 Employees ▾ Supervisors and Administrators ▾

On-Campus Employers 

Post available job positions, review applications, and hire employees. Employment guidelines and required documents are at your fingertips!

<p>Student Employment News</p> <p>Forms & Information General information about posting jobs, hiring, and access to all University student employment forms.</p> <p>On-Campus Supervisor Training Click here to access the On-Campus Supervisor Training in PDF format.</p> <p>Suggestion Box Send us your suggestions, ideas, or concerns!</p>	<p>Employer Tools</p> <p>JobX Login Login to post jobs, hire students, and access student applications.</p> <p>TimesheetX Login Login to post jobs, hire students, and access student applications.</p> <p>Request Access to Site  Click above if you are an On-Campus Employer who has never been granted access to the site.</p>
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5. Once the form has been submitted, you will receive an email once access has been granted.

For more information or assistance, please contact studentemployment@utrgv.edu.