Report of the Undergraduate Committee to the Faculty Senate

Person Submitting the Report: Marilyn Hagerty

Date of Report: April 24, 2024

Committee Name: Undergraduate Committee

Committee Purpose: The purpose of the Undergraduate Committee shall be to review and make recommendations on matters of importance to undergraduate education.

Committee Chair and Members (with departments/colleges)

College / School	Representative	Term Date
Business and Entrepreneurship	Jennifer Welbourne	8/31/2025
Engineering and Computer Science	Vacant	Vacant
Education and P-16 Integration	Miryam Espinoza-Dulanto	8/31/2026
Fine Arts	Robert Gilbert	8/31/2024
Health Professions	Fidencio Mercado	8/31/2024
School of Nursing	Dalia Paul	8/31/2025
School of Social Work	Noelia Alonzo	8/31/2025
Liberal Arts	Marcela Hebbard	8/31/2025
Science	Tatiyana Altecor	8/31/2025
University College	Marilyn Hagerty, Chair	8/31/2024
University Library	Justin White	8/31/2024
VP for Curriculum and Institutional Assessment (Ex-Officio)	Laura Saenz	Term Does Not End

List of Meeting Dates
As of the date of this report, six meetings of the Undergraduate Committee have been held and one is pending. All meetings are held via Teams and recorded.

Undergraduate Meeting Dates
October 20th
November 17th
December 8th
January 26th
February 23rd
March 29th
April 26th (pending)

List of issues committee addressed related to its purpose

Through its March 29th meeting, the Undergraduate Committee has considered 383 unique proposals. An additional 83 proposals are scheduled to be presented at the April 26th Undergraduate Committee meeting. The following table includes a summary of the proposals approved through March by college and proposal type.

College	Proposal Type	Number of Proposals
Business and Entrepreneurship	Change Course	6
	Change Program	8
	Delete Course	1
	New Course	2
Education	Change Course	3
	Change Program	4
	Delete Course	20
	Delete Program	4
Engineering and Computer Science	Change Course	1
	Change Program	7
	Delete Course	10
	New Course	3
Fine Arts	Change Course	40
	Change Program	10
	Delete Course	5
	New Course	7
Health Professions	Change Course	37
	Change Program	4
	Delete Course	4
	Delete Program	1
	New Course	18
	New Program	2
Liberal Arts	Change Course	32
	Change Program	29
	Delete Course	18
	New Course	16
Nursing	Change Program	3
	Delete Course	11
Social Work	Change Program	1
Sciences	Change Course	16
	Change Program	11
	Delete Course	24
	Delete Program	4
	New Course	17
	New Program	3
University College	Change Course	2

Summary of discussions on each topic

All proposals were discussed through a lens of student success with a focus on ensuring that proposed changes would present no barriers to graduation.

Changes to courses include: (a) changes to course title, (b) changes to course descriptions, (c) changes to course pre- or co-requisites, (d) change to schedule type, (e), changes to contact hours, (f) changes to course repeatability, (f) changes to CIP code, and other changes.

Changes to programs range from substantive to non-substantive. An example of a substantive change is the revision to the BS in Biology, the revision to the BS in Biomedical Science, and the revision of the BS in Psychology. Non-substantive changes typically include adding or removing prescribed electives or removing untaught courses.

Deleted programs are typically the result of a program name change rather than a true discontinued program. When this occurs, a "deleted" program is replaced with a "new" program. This mirrors the external approval process. For example, the BS in Statistics was renamed to the BS in Applied Statistics and Data Science. This change required external approval.

In addition to being used to rename programs, the new program proposal is used to create a new concentration in an existing major. It is also used to create new minors and certificates.

In addition to the changes described above, the following policies were revised and approved by the Undergraduate Committee. The changes are in red font and are non-substantive.

Policy	Current Policy	Updated Policy
Transfer of Credit for Second Degree-Seeking Students	*Transfer of Credit for Students with Previous Credit from External Institutions* Second-degree seeking students with a bachelor's degree or prior credits from another Texas institution of higher education, out-of-state institution, or private institution must submit official transcripts from each institution of higher education from which they would like to utilize credit toward the second degree at UTRGV; however, the Office of Undergraduate Admissions will not automatically evaluate and post the transfer credit. For an evaluation of credits applicable towards the second degree, students should meet with an appropriate university personnel who will work directly with the major department, school, or program to determine how/whether coursework and credit from the first degree applies to their second degree. Transfer of Credit After Admission as a Second-Degree Seeking Student: All coursework completed after admission	*Transfer of Credit for Students with Previous Credit from External Institutions* Second-degree seeking students with a bachelor's degree or prior credits from another Texas institution of higher education, out-of-state institution, or private institution must submit official transcripts from each institution of higher education from which they would like to utilize credit toward the second degree at UTRGV; however, the Office of Undergraduate Admissions will not automatically evaluate and post the transfer credit. For an evaluation of credits applicable towards the second degree, students should meet with an appropriate university personnel who will work directly with the major department, school, or program to determine how/whether coursework and credit from the first degree applies to their second degree. Transfer of Credit After Admission as a Second-Degree Seeking Student: All **advanced** coursework completed after

	and enrollment at UTRGV as a second-degree seeking student must be taken in residence at UTRGV to be applicable to the second degree.	admission and enrollment at UTRGV as a second-degree seeking student must be taken in residence at UTRGV to be applicable to the second degree.
[Minimum Degree Requirements](#)	**15. *Non-Traditional Credit:*** A maximum of **45** hours of college credit will be accepted toward a bachelor's degree by any combination of extension, examination, or correspondence, with an 18-hour limit on correspondence credit. No credit will be awarded for "life experience."	**15. *Non-Traditional Credit***: A maximum of **30** hours of college credit will be accepted toward a bachelor's degree by any combination of extension, examination, or correspondence, with an 18-hour limit on correspondence credit. No credit will be awarded for "life experience."

Please see minutes on the Office of Curriculum and Institutional Assessment website a detailed description of proposal submitted.

Summary of motions or recommendations approved, with vote totals (if available)
After review by the Undergraduate Committee, all proposals were approved during each meeting. Those not approved were tabled and brought back to the committee for further discussion and approval. All voting occurs during the meeting using Microsoft office polls. Please see minutes on the Office of Curriculum and Institutional Assessment website for a count of motions and committee votes.

External Approvals
After approval by the Graduate Committee and approval by the Office of the Provost, changes may need external approval. The attached table includes all changes submitted for approval and implemented or in progress at the time of this report for AY 22-23 and AY 23-24.

Program Name	Type of Change	Undergraduate Committee Year	Entity(ies) Approving	Status
New Programs				
BBA Business Analytics	New program	2022-2023	UTS, THECB	In process
BA Medical and Health Humanities	New program	2022-2023	UTS, THECB	Approved
BS Education	New program	2022-2023	UTS, THECB	Approved
BS Special Education	New program	2022-2023	UTS, THECB	Approved
Name Change				
BS Statistics	Name change (delete)	2023-2024	THECB	Approved
BS Applied Statistics and Data Science	Name change	2023-2024	THECB	Approved

New Off-Campus Site/Location				
UT System Laredo Center	Approval of new location	2023-2024	UTS, THECB, SACSCOC	Approved
BS Social Work at Laredo	Approval to offer at Laredo site	2023-2024	UTS, THECB, SACSCOC	Approved
Department Actions				
Department of Spanish	New department	2021-2022	THECB	Approved
School of Integrative Biological and Chemical Sciences (merge Dept of Biology & Dept of Chemistry)	New department	2022-2023	THECB	Approved
Public Affairs Department	Close department and move programs	2023-2024	THECB	Approved