

VALERIA JAIME



CONTACT

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EDUCATION AND TRAINING

Expected in 12/2022

Bachelor of Arts - Graphic Design

The University of Texas Rio Grande Valley
Edinburg, TX

05/2017

High School Diploma

Sharyland Pioneer High School
Mission, TX

CERTIFICATIONS

- TEFL- 188 hr virtual Level 5

SUMMARY

As an employee, I have always been strong and hard working as well as eager to learn. Focused Color Guard Coach successful at coaching students and optimizing program operations. Works with performers of different skills levels to develop talent, improve strength and enhance stamina for top performance. Versed in rules and winning strategies. Endorsed students and helped them improve through confidence building and drilling routines. English Tutor with demonstrated command of English Language. Multilingual and fluent in English and Spanish, offering solid comprehension of cultural diversity. Level 1 TOPIK student willing to learn more and better level of understanding and communication. Strong learner. Strong Teacher. Encouraging persona with a "can do" attitude.

SKILLS

- Speaks fluent Spanish
- Encouraging students
- Confidence building
- Student motivation
- Activity-based learning
- Logo creation
- Level 1 Korean TOPIK
- Native Level English spoken

EXPERIENCE

Color Guard Instructor
Mission High School, Mission CISD | Mission, TX

- 07/2017 - 06/2022*
- Communicated with coaches and athletes to discuss tournaments, competitions and other events.
 - Conducted exercising drills to improve flexibility, stamina and strength of each player.

- Coordinated pre-season tryouts, training camps and special workshops to support team goals.
- Trained athletes in proper use of equipment for safety and maximum results.
- Educated athletes in rules, strategies, sportsmanship and performance principles.
- Analyzed strengths and weaknesses of opposing teams to develop game strategies.
- Guided athletes with encouragement, motivation and nutritional advice to support athletic performance and overall well-being.
- Adhered strictly to rules and regulations of activities department and district.

Business Owner
Self Employed Web | McAllen, TX

- 06/2019 - Current*
- Promoted business on social media platforms to maximize brand identity and generate revenue.
 - Managed operations budgeting, accounts payable and accounts receivable and payroll.
 - Conferred with customers to understand needs and finalize purchase orders.
 - Kept records for production, inventory, income and expenses.
 - Kept up-to-date on regulatory changes affecting business operations.
 - Set pricing structures according to market analytics and emerging trends.
 - Determined pricing for products or services based on costs and competition.
 - Supervised company social media and marketing efforts to expand brand awareness and attract new customers.

English Tutor
Self Employed Web | McAllen, TX

- 08/2019 - 12/2020*
- Built student confidence through positive reinforcement.
 - Evaluated student needs to set lesson goals.
 - Addressed student learning needs through diverse teaching styles.

- Coached students through challenging material with positive reinforcement and encouragement.
- Taught students how to study, take notes and complete test questions.
- Collaborated with parents and teachers to determine student needs, develop tutoring plans and assess student progress.
- Motivated students using feedback and encouragement.