

Evaluation Rubric for CEP Staff Excellence Award

Nominee _____

Name of Evaluator _____

Purpose: *The College’s annual Outstanding Staff in Excellence Award recognizes a staff member who has consistently demonstrated excellence in service to their department or to the College.*

	Exemplary (4)	Sufficient (3)	Developing (2)	Needs Improvement (1)	Points
Demonstrated commitment to service					
Demonstrated support to staff, faculty, and students beyond the normal scope of work					
Evidence of excellence in work ethic and quality of work					
Total Score					