

College of Education & P16 Integration  
Clinical Teaching Program  
Application for Cooperating Teachers

The role of the cooperating teacher during the clinical teaching semester is to serve as a teacher educator through effectively modeling, mentoring and facilitating the professional growth of the university clinical teacher. The cooperating teacher essentially shares the responsibility with the university in the final preparation phase of the clinical teacher. Since the cooperating teacher has the most actual contact with the clinical teacher, he/she will have great influence on the clinical teacher's future career.

Therefore, to serve as a cooperating teacher, this application must be completed, to show they meet the following qualifications for *effectively* mentoring a clinical teacher.

**Legally, the cooperating teacher must:**

- a) be an educator collaboratively assigned by the office of education and preparation program (EPP) and campus administrator;
- b) have at least **three years** teaching experience in area of the clinical teacher assigned;
- c) be an accomplished educator as shown by student learning;
- d) have completed cooperating teacher training by OFE within three (3) weeks of being assigned to the clinical teacher;
- e) be a certified teacher in the state of Texas in the area of the clinical teacher assigned
- f) guide, assist, and support the clinical teacher in areas such as planning, classroom management, instruction, assessment, working with parents, obtain materials, district policies; and report the candidate's progress to that candidate's field supervisor.
- g) complete this application and agree to serve as a **Cooperating Teacher**

**Professionally, the cooperating teacher should:**

- h) have a *positive attitude* toward learning and professional growth
- i) be creative, innovative and *welcome new ideas and change*
- j) promote and model a *learner-centered approach* to teaching/learning
- k) promote and model *an interactive and language-rich* classroom environment
- l) genuinely care for children and the preparation of university students
- m) promote and model *effective classroom management strategies*
- n) be willing to devote *extra time* as needed to effectively *mentor/coach* the clinical teacher

**Please type or print**

Cooperating Teacher Full Name: \_\_\_\_\_ TEA # \_\_\_\_\_

Cooperating Teacher E-mail: \_\_\_\_\_

Clinical Teacher Name: \_\_\_\_\_

Degrees: Bachelor's Major: \_\_\_\_\_ Minor: \_\_\_\_\_

Master's Major: \_\_\_\_\_

Endorsements/Certificates: \_\_\_\_\_

Current Teaching Assignment: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Number of Years in Above Area: \_\_\_\_\_

Number of Years Teaching Experience: \_\_\_\_\_

Cooperating Teacher Training: UTRGV Virtual Training (within the past 2 years) Other \_\_\_\_\_

No Training

Current School: \_\_\_\_\_ District: \_\_\_\_\_

Campus Principal Name: \_\_\_\_\_

Principal E-mail address: \_\_\_\_\_

Cooperating Teacher's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please have one of your administrators certify the following document

Date: \_\_\_\_\_

School District: \_\_\_\_\_

Campus: \_\_\_\_\_

Administrator Name: \_\_\_\_\_

Title: \_\_\_\_\_

**To: UTRGV Office of Field Experiences**

I hereby certify that the following statements are true and correct:

\_\_\_\_\_ (name cooperating teacher), assigned to mentor

\_\_\_\_\_ (name of clinical teacher), meets all requirements defined in the

**Texas Administrative Code 228.2 (26):** *the mentor/cooperating teacher has at least three years of teaching experience; is an accomplished educator as shown by student learning; and is currently certified in the certification category in which the clinical teacher candidate is seeking certification. As an administrator of*

\_\_\_\_\_ School (school name), I can verify that

\_\_\_\_\_ (name cooperating teacher) accomplishments as an educator and qualified

mentor are based on the following:

- Exemplary Student Achievement Data
- Exemplary Student Growth
- Classroom Observations
- Employee Evaluations (T-TESS)
- Teacher Leadership Responsibilities
- Demonstration of Instructional Leadership and Coaching
- Service Record

Sincerely,

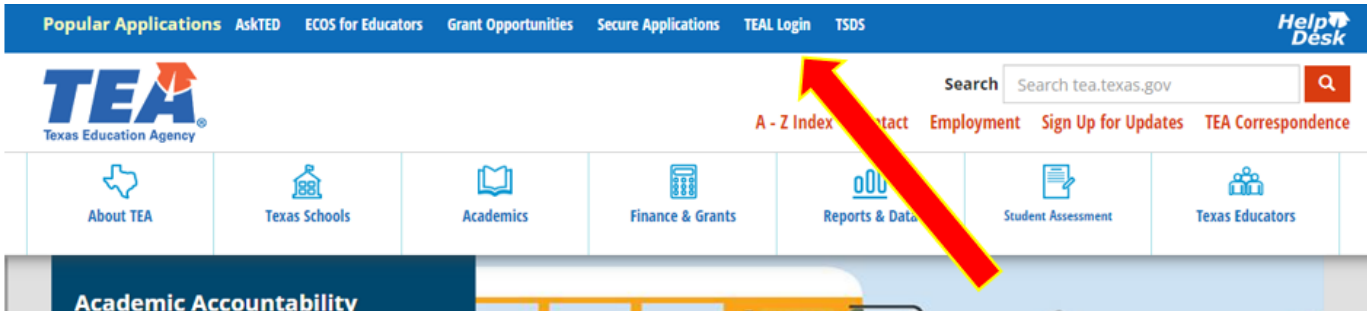
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Campus Administrator

## Cooperating Teacher Application Information- (how to find TEA Number)

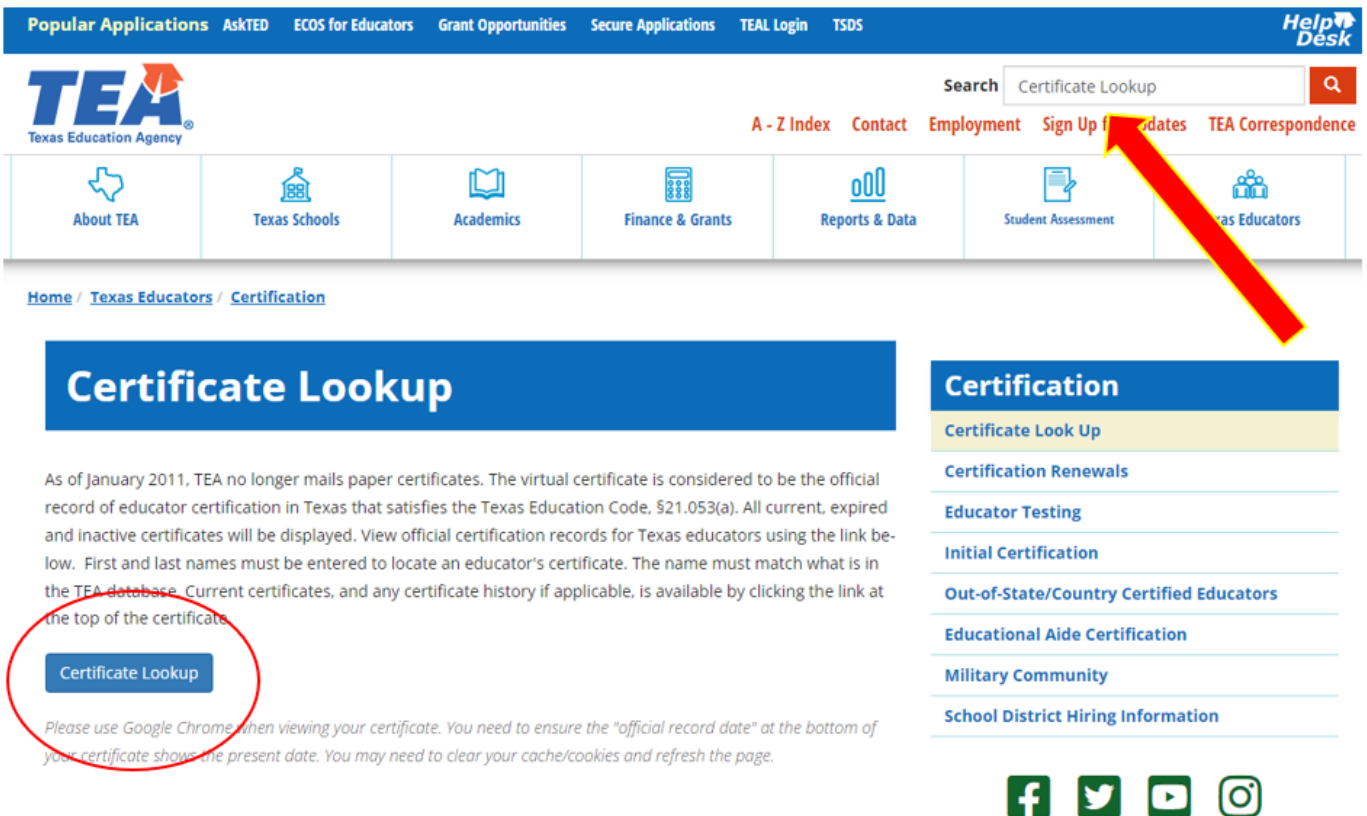
**TEA Number:** [tea.texas.gov](http://tea.texas.gov)

You can access your **TEA number** by logging into your account on the TEA website under TEAL Login. Be careful not to duplicate accounts, you may attempt to retrieve your account by selecting forgot login.



### Endorsements/Certificates:

You must list your teacher certificate as it is listed on the TEA website. If you are unsure as to the exact name of your certificate, you can find the information by going to **TEA website**, then to **Texas Educators** tab at the top, then to **Certificate Look-Up** on the left side. Type in your name and it will give you the certificate name.



**Cooperating Teacher Training:** Mark "No Training" if you have not completed the UTRGV training in the past 2 years. Mark "UTRGV Online Training" if you have completed the UTRGV Online Training in the past 2 years.