

## Secondary / All Level

### TEXES Test Approval Process

| Exam  | 1st Attempt   | 2nd Attempt  | 3rd Attempt | 4th Attempt | 5th Attempt |
|---|---|--|-------------|-------------|-------------|
| <b>Content Exam</b>   | <p style="text-align: center;"><b>EDUC 3302</b></p> <p>1. Email the department chair or program coordinator to request your eligibility form.</p> <p>Include the following in your email:</p> <ul style="list-style-type: none"> <li>Full name</li> <li>Student ID</li> <li>Current semester in our program (Block I, Block II, applying for clinical teaching, etc.)</li> </ul> <p>Contact OEPA or your Program Specialist for your program coordinator contact information.</p> <p>2. Complete educational activities assigned by program coordinator.</p> <ul style="list-style-type: none"> <li>Upon approval, your program coordinator will issue a signed Eligibility form through email.</li> </ul> <p>3. Proceed to Step 2 of Teacher Certification Roadmap to submit <u>TEXES Testing Request Application</u> in Tk20 within 48 hours of receiving your signed Eligibility Form.</p> <p>4. Take your official Certification exam by the 3rd Friday of May (Spring) / 3rd Friday of December (Fall).</p> <p>If you did not pass, please refer to 2<sup>nd</sup> Attempt process within 48 hours of receiving your official score report.</p>  | <p>1. Email department chair or program coordinator to request eligibility within 48 hours of receiving your official Pearson score report.</p> <p>Include the following in your email:</p> <ul style="list-style-type: none"> <li>Official Pearson score report (most recent)</li> <li>Full name</li> <li>Student ID</li> <li>Current semester in our program (Block I, Block II, applying for clinical teaching, etc.)</li> </ul> <p>2. Complete educational activities as assigned by program coordinator.</p> <ul style="list-style-type: none"> <li>Upon approval, your program coordinator will issue a signed Eligibility form through email.</li> </ul> <p>3. Proceed to Step 2 of Teacher Certification Roadmap to submit <u>TEXES Testing Request Application</u> in Tk20 within 48 hours of receiving your signed Eligibility Form.</p> <p>If you did not pass, please refer to 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> Attempt process within 48 hours of receiving your official score report.</p> |             |             |             |
| <b>EC-12 PPR (160)</b>  | <p style="text-align: center;"><b>EDUC 3302</b></p> <p>1. Complete Certify Teacher for the PPR and achieve a score of 80% or higher in all four domains by the 1st Friday of March (Spring) / 2nd Friday of October (Fall).</p> <p>2. When 80% or higher is achieved, proceed to Step 2 of Teacher Certification Roadmap by submitting a <u>TEXES Testing Request Application</u> in Tk20 with your Certify Teacher score report uploaded.</p> <p>3. Take your official Certification exam by the 3rd Friday of June (Spring) / 3rd Friday of November (Fall).</p> <p>If you did not pass, please refer to 2<sup>nd</sup> Attempt process within 48 hours of receiving your official score report.</p>  | <p>1. Create an <u>Eligibility Request Form</u> on Tk20 within 48 hours of receiving your official Pearson score report and upload it to the application.</p> <p>2. The Certification Exam Support Hub will issue an individualized study plan for you to document your studying progress.</p> <ul style="list-style-type: none"> <li>Complete the study plan within the time frame given in your prescription.</li> <li>Tutoring sessions are mandatory as indicated in your study prescription.</li> <li>Study prescription may require retaking representative exams for EC-6 Core Subjects (391), STR (293), and /or PPR (160).</li> </ul> <p>3. Email completed study plan and score report/transcript (ex. Certify Teacher, 240 Tutoring) to the Certification Exam Support Hub.</p>   |             |             |             |
| <b>ELAR 4-8 only<br/><br/>Science of Teaching Reading (293)</b> | <p style="text-align: center;"><b>READ 3324</b></p> <p>1. Complete READ 3324 pre-assessment before scheduling your representative exam.</p> <p>2. Take the STR (293) Representative Exam by the 3rd Friday of March (Spring) / 2nd Friday of November (Fall).</p> <ul style="list-style-type: none"> <li>The link to register can be found at the bottom of the OEPA homepage.</li> </ul> <p>3. Create an <u>Eligibility Request Form</u> application on Tk20 with your Item Analysis Sheet (Representative Exam results) uploaded within 48 hours of test-taking.</p> <p>4. The Certification Exam Support Hub will issue an individualized study prescription on Tk20.</p> <ul style="list-style-type: none"> <li>Complete the study plan within the time frame given in your prescription.</li> <li>For Domain 013, attend a workshop to obtain clearance.</li> <li>Tutoring sessions are mandatory as indicated in your study prescription.</li> </ul> <p>5. Email completed study plan and score report/transcript (ex. Certify Teacher, 240 Tutoring) to the Certification Exam Support Hub</p> <ul style="list-style-type: none"> <li>Study plan is due 1st Friday of May (Spring) / 1st Friday of December (Fall).</li> <li>Upon approval the Certification Exam Support Hub will issue a signed Eligibility Form through email.</li> </ul> <p>6. Proceed to Step 2 of Teacher Certification Roadmap to submit <u>TEXES Testing Request Application</u> within 48 hours of receiving your signed Eligibility Form.</p> <p>7. Take your official Certification exam by the 1st Friday of June (Spring) / 1st Friday of January (Fall).</p> <p>If you did not pass, please refer to 2<sup>nd</sup> Attempt process within 48 hours of receiving your official score report.</p> | <p>3. Email completed study plan and score report/transcript (ex. Certify Teacher, 240 Tutoring) to the Certification Exam Support Hub.</p> <p><b>A review for eligibility will be conducted based on successful individual performance as demonstrated on study plan, tutoring and assessment scores.</b></p> <ul style="list-style-type: none"> <li>Upon approval, the Certification Exam Support Hub issues a signed Eligibility Form through email.</li> </ul> <p>4. Proceed to Step 2 of Teacher Certification Roadmap.</p> <ul style="list-style-type: none"> <li>Submit <u>TEXES Testing Request Application</u> in Tk20 within 48 hours of receiving your signed Eligibility Form.</li> </ul> <p>If you did not pass, please refer to the 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> Attempt process within 48 hours of receiving your official score report.</p>  |             |             |             |